

BUSINESS AGENDA FOR BFWG
103RD ANNUAL GENERAL MEETING
DENMAN COLLEGE MARCHAM OXON OX13 6NM
5TH - 7TH JULY 2013



Photo Courtesy: Denman College

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| <p>1 Welcome and opening remarks
 <i>President</i></p> <p>1.1 Welcome to Denman:
 Introduction of Functionaries
 <i>Gabrielle Suff, VP Programme</i></p> <p>1.2 Members who have died since last AGM
 <i>Rory Haigh</i></p> <p>1.3 Adoption of Agenda; Voting Strength
 <i>President</i></p> <p>2 Apologies for Absence
 <i>Rory Haigh</i></p> <p>3 Minutes of the National AGM held on 13th -15 th July 2012 at Wymondham College, Norfolk
 <i>President</i></p> <p>3.1 Accuracy</p> <p>3.2 Matters arising not included elsewhere on the agenda</p> <p>4 Receive and approve written reports of Standing Committees, Advisers, Co-ordinators, Regional Representatives, BFWG Associations</p> <p>4.1 Executive Committee Report
 <i>President</i></p> <p>4.1.1 Public Relations/Programme
 <i>Gabrielle Suff</i></p> <p>4.1.2 Membership/Recruitment
 <i>Rory Haigh</i></p> <p>4.1.3 Communication/Website/Financial Overview
 <i>Sheila Stevens</i></p> <p>4.2 Finance Committee Report
 <i>Margaret Tait</i></p> <p>4.2.1 Receive, consider and approve Directors' Report, Auditors' Report and Accounts for the year to 31 December 2012</p> <p>4.2.2 Reappointment of Auditors</p> <p>4.2.3 Introduction of Budget for 2014</p> <p>4.3 Constitutional/Procedural Advisers
 <i>Nest Overend; Jean MacDonald</i></p> <p>4.3.1 Presentation of revised Articles and By-laws</p> <p>4.3.2 Introduction of Domestic Resolutions to Adopt & Enact the revised constitutional documents</p> <p>4.4 International Relations Co-ordinator
 <i>Cynthia Burek</i></p> <p>4.5 European Relations Co-ordinator
 <i>Sheila Youngs</i></p> <p>4.6 BFWG News
 <i>Sudha Srivastava</i></p> <p>4.7 Six-O and GEO
 <i>Gabrielle Suff; Jenny Morley</i></p> <p>4.8 Women's Equality Network Wales (WEN)
 <i>Gabrielle Suff</i></p> <p>4.9 National Council of Women
 <i>Margaret Gotheridge</i></p> | <p>4.10 Regional Representatives, including Independent Member liaison
 <i>Hilde Betts; Jean Cockling
 Gill Ramsay; Gail Sagar</i></p> <p>4.11 BFWG Local Associations
 <i>BFWG Local Associations</i></p> <p>4.12 Sybil Campbell Collection Trust report
 <i>Sue Ouvry</i></p> <p>5 Domestic Constitutional Resolutions D1, D2
 <i>President</i></p> <p>6 National Elections and Appointments
 <i>President</i></p> <p>6.1 Elections</p> <p>6.1.1 President Elect
 <i>Gloria Banner</i></p> <p>6.1.2 Vice President
 <i>Susan Miles</i></p> <p>6.1.3 Co-ordinator of European Relations
 <i>Heather Hawkes</i></p> <p>6.1.4 Alternate Co-ordinator of European Relations
 <i>Sue Ouvry</i></p> <p>6.1.5 Member of Finance Committee
 <i>Jennie Landsberg</i></p> <p>6.2 Confirmation of Appointments</p> <p>6.2.1 Regional Representatives
 <i>Christine Christopher (Eastern)
 Northern Region Rep t.b.c</i></p> <p>6.2.2 Alternate Regional Representatives
 <i>Diane Ayerst (Eastern)
 Clare Dickson (Mercia & Wales)
 Northern t.b.c.</i></p> <p>6.2.3 Constitutional and Procedural Adviser
 <i>t.b.c.</i></p> <p>6.3 Introduction of new Trustee for the Sybil Campbell Collection Trust
 <i>Christine Miles</i></p> <p>7 Briefing of Charitable Foundation shareholders prior to BFWG Charitable Foundation (FfWG) AGM at 09.00 on Sunday 7th July 2013</p> <p>8 Future Conferences</p> <p>8.1 BFWG AGM/ Conference 2014
 <i>Gabrielle Suff</i></p> <p>9 AOB
 <i>President</i></p> <p>10 Close of AGM
 <i>President</i></p> |
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AGM 2013 Resolutions

There are two resolutions agreed by the Executive Committee for the AGM:

1. 'This Council Meeting of BFWG approves and adopts the new Articles of Association and By-laws prepared by the Working Group as its Constitutional Documents to replace the existing Articles of Association'.
2. 'This Council Meeting instructs the Executive Committee to arrange for a final copy of these documents to be forwarded to Companies House and IFUW for their records'.

Constitutional Documents

The Working Group has now completed its task to produce new Articles of Association and By-laws for the Federation. These documents were approved by the Executive Committee at its meeting on 9th March and now await final approval by the Council at the Annual General Meeting in July 2013. Once approved, a copy will be sent to Companies House and to IFUW. These documents are now published on the website for the benefit of members.

Thanks are due to the Working Group and to all members who have contributed in any way to the production of these documents. Over the last three years much time and effort has been devoted to this task.

Nest Overend, Worcestershire

Update on AGM Conference 2013

The Bring and Buy and the Raffle will be in aid of the International Fellowships. *Please bring items for the Bring and Buy ready priced. Gifts for Raffle will be appreciated.*

AGM Keynote Speaker: Professor Chris Budd, Prof. of Mathematics at the University of Bath and the Royal Institution: *How Mathematics made the Modern World*

There will be 3 workshops/discussion groups:

1. The Contribution of BFWG at the International Level (Prof. Cynthia Burek)
2. Future Membership: One Woman - One Vote? (Catherine Pinion/ Anne Taylor)

3. Outreach Projects with Schools (Professor Chris. Budd)

Internet Clinic: Dr. Sheila Stevens, VP and IT specialist, is offering to hold an internet clinic. If you are interested you need to bring your laptop/tablet and your password. This is not a general workshop as in Norwich but brief one-to-one advice sessions. A form will be included in the conference information to book a timeslot.

Places of interest for accompanying husbands/guests include the Abingdon Town Hall Museum; Oxford; Blenheim Palace; Kelmscott Manor. Further details will be forwarded with the conference information.

AGM Notices

Submitting Reports

Please send your LA Annual Reports and Executive Members' Reports directly to Rory Haigh (office@bfgw.org.uk) by 1st June 2013.

Documents

Reports for the AGM, nominations for positions, new Articles and By-laws and any other relevant documentation will be available for download from the secure area of the BFWG website from late June.

If you require a paper copy, please contact the Office at office@bfgw.org.uk or phone one of the Management Team by 1st July 2013.

BFWG Scholarship Fund Trustees Public Meeting Sunday July 7th 2013

AGENDA

1. Chairman's opening remarks
2. Apologies
3. Minutes of Public Meeting held on Sunday July 15th 2012
4. Matters arising from the minutes not listed elsewhere
5. Report of the Scholarship Fund Finance Committee
6. Approval of accounts
7. Reappointment of auditors
8. Report of the work of the Trust 2012-13
9. Review of Centenary Celebrations, November 2012
10. Trustee appointments
11. AOB
12. Date of next meeting

Westminster Seminar

The Westminster Seminar will be held at The House of Lords on Thursday 17th October from 2:00 - 4:30 pm in Committee Room 4A followed by Tea in the Cholmondeley Room. There will also be an opportunity to purchase diaries and gifts in the Westminster shop. The cost of Tea and Seminar is £35; this includes the seated Tea for £20. The cost of the Seminar only is £15.

The theme of this year's Seminar is *A Woman's Right to Know* which is based on the cross-cutting IFUW objective for 2010-2013 *Education for the realisation of women's right to know*. The panel of speakers will talk about aspects of public life which are less frequently debated in the public domain and will discuss the implications for women.

Two speakers have confirmed their participation. Dr. Shuruq Naguib (Senior Lecturer in Islamic Studies at Lancaster University) will talk on *Women's Interpretative Authority in Islam* and

challenge stereotypical perceptions of women's role in Islam. Ms Sian West (former HM Prison Governor) will talk on *Restorative Justice - does it work?* A third speaker will be confirmed shortly and the complete programme will be made available on the website.

The morning tours to places of interest are difficult to arrange as they would have to start at 10:00am which is too early for someone coming from outside the London area. Suggestions for visits to places of interest that are not too far from Westminster and do not have to be booked in advance are the Faraday Lab (at the Royal Institution); Sir John Soan House (Holborn) and the newly opened Dickens House. It is, however, possible to book a tour of the Banqueting Hall on Whitehall starting at 10:30am. The booking form and further details can be found below.

Gabrielle Suff (VP)

The Sybil Campbell Collection Seminar

The speaker for this year's seminar on Wednesday 15th May, to be held at the University of Winchester, will be Felix Driver, Professor of Human Geography at Royal Holloway College, London. He will talk about the life and work of Ivy Davison, the first female editor of 'The Geographical Magazine' and cousin of Sybil Campbell. She had a long association with BFUW and bequeathed over a thousand books to the collection. For part of his research, Professor Driver has used an, as yet, unpublished autobiography of her which is lodged with the SCC. In addition, he will talk about women and publishing in the interwar period (especially in editorial roles) and will also include a history of 'The Geographical Magazine'.

Professor Driver is currently engaged in research on the visual culture of exploration, supported by a Leverhulme Research Fellowship. He has produced a number of research papers which are listed on the Royal Holloway College website. Further details can be found on the Bulletin page of this copy of News.

Sue Ouvry, Winchester

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6 rooms are still available for the AGM. Please come and enjoy the luxury. Contact Christel Moor. office@bfgw.org.uk

BRITISH FEDERATION OF WOMEN GRADUATES BOOKING FORM: WESTMINSTER SEMINAR

WESTMINSTER SEMINAR
HOUSE OF LORDS
THURSDAY 17TH OCTOBER 2013

Name: _____ E-mail: _____

Address: _____

Postcode: _____

LA/Indep/Corp: _____ Telephone: _____

I WISH TO ATTEND THE HOUSE OF LORDS SEMINAR

Please tick as appropriate: SEMINAR & TEA £35
SEMINAR ONLY £15

Please send your Booking Form with payment (Cheque payable to BFWG) and a stamped addressed envelope to:

G. Suff, c/o office@bfgw.org.uk by 30th September.

Would you be interested in a visit to the Banqueting House Whitehall? Yes No
Admission for group entry and concessions is £3.60. Do not send any money for this as yet.

Japanese Disaster Appeal

As soon as we learned of the Japanese Association's appeal, via the IFUW, our members decided that we would want to help. Our immediate donation was £100 in 2011. We were appalled to discover, however, that this did not yield much because of the bank charges both in the UK and in Japan. With the Christmas Party our main fundraising event, our own members and friends, together with members from the North London and South Hertfordshire Association, were able to raise a total of £400 which we transferred in January 2012 with UK bank charges paid by us. In January 2013 we were able to transfer a total of £600 which was once again a joint effort by our two associations. On this occasion we decided to pay for both sets of bank charges to make our donation go even further. This means that we have raised and transferred a total of £1100 since the tsunami struck. It occurred to Chris Collins (our Treasurer) and me that other LAs might like to support the Japanese Disaster Fund, but are deterred by bank charges that reduce a £50 donation to a mere

£10. To overcome this problem, we could combine all donations from around the BFWG membership into one large transfer. Anybody wishing to help would simply send a cheque to the North Hertfordshire Association (full details in the Directory of Leaders) and we will do the transfer in January together with full credits in NEWS.

Japanese Disaster Fund

After it was suggested at the recent Executive Meeting that the Japanese Association was thinking of closing its Disaster Fund, I contacted the ladies managing the fund to ask for verification of the situation. The answer was that in view of the slow progress in rehabilitating the disaster area, it is hoped to continue the fund beyond the original plan of three years and even extend it to more young girls if the necessary funds can be raised. It is quite clear, therefore, that ongoing help from the international sisterhood of University Graduates is much needed and appreciated.

Hilde Betts, North Herts

Sharing Programmes and Ideas LA or Regional Calendars for 2013 -14

Please email a copy of your new calendar to office@bfgw.org.uk or hand the information to any Member of the Management Team during the AGM, so that information can be shared with other members via our website calendar.

Local publicity

Please also bring along one of the inserts you put into the BFWG leaflet.

(DL size i.e. 1/3 of A4)

Fancy sleeping next door to HQ?

The SO Park Hotel at 140 Battersea Park Road opened its doors a few months ago. It does not provide food or drink but gives you a fitted kitchenette as well as commodious en suite accommodation. (A major supermarket is 200m away and there is a good little Italian deli and bistro even closer.) If you search on the internet for the cheapest price available then quote that to the hotel directly, they will offer you a further 10% discount if you tell them you are a BFWG member.

Rory Haigh, VP

STOP PRESS Urgent vacancy

An Alternate Website Administrator is needed to assist Sheila Stevens with the BFWG site. For further details please contact: office@bfgw.org.uk
Ann Scott is no longer able to continue in this role and we thank her for all she has done.

Reverse of Booking Form